**Job Description** –

**Specialist Neurodiversity Therapeutic Practitioner – Education Settings**

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| **Job Title** | **Specialist ND Therapeutic Practitioner – Education Settings** |
| **Reports To** | Therapy Services Coordinator |
| **Location** | This role is a peripatetic working role, based in schools and settings across Liverpool and surrounding areas, as reasonably directed by the ADHD Foundation. |
| **Salary Range** | £26,000 - £28,000 pro rata (Depending on experience) |
| **Working Hours** | 35 hours per week  Term Time Only |

**Job Purpose**

The ADHD Foundation Neurodiversity Charity is the UK’s leading neurodiversity charity, dedicated to advocating for and improving the life chances of individuals living with ADHD, Autism, Dyslexia, Dyspraxia, Dyscalculia, Tourette’s Syndrome, and related conditions. With a strength-based, lifespan approach, the Foundation provides integrated health and education services, aiming to create a world that views neurodiversity as a strength while acknowledging the associated challenges.

As a Specialist Neurodiversity Therapeutic Practitioner, you will play a pivotal role in delivering specialist therapeutic and psycho-educational approaches to children and young people with ADHD, Autism, and related neurodevelopmental conditions. Your work will be embedded within educational settings, providing tailored support to address the emotional and psychological well-being of neurodiverse individuals.

The role involves working with children and vulnerable individuals, and successful candidates will be subject to a full DBS (Disclosure and Barring Service) check.

**Key Duties and Responsibilities**

1. **Emotional Well-being Assessments**

Assess the emotional well-being needs of children and young people, developing tailored therapeutic strategies and approaches aimed at alleviating distress and improving emotional health.

1. **Monitoring and Review**

Regularly assess, monitor, and review the progress of all children and young people accessing the service, utilizing appropriate outcome measures (e.g., Goal-Based Outcomes, Current View, RCADS) to track progress and adjust approaches accordingly.

1. **Therapeutic Contract Management**

Establish and manage therapeutic contracts in line with service guidelines, ensuring that regular case reviews are conducted, documented, and evaluated according to BACP’s ‘Ethical Framework for Good Practice’, NICE guidelines, and ADHD Foundation policies and procedures.

1. **Systemic and Nurturing Approach**

Provide high-quality, systemic, and nurturing therapeutic support, ensuring approaches are adapted to meet the diverse needs of vulnerable or hard-to-reach groups, and delivering services to the highest standard.

1. **Review and Evaluation**

Conduct 6-weekly reviews of therapeutic progress, culminating in final evaluations of all therapeutic work. Ensure these evaluations are recorded in line with best practices and NICE guidance.

1. **Reporting and Evaluation**

Prepare and compile relevant reports, including statistical data, case scenarios, and service outcomes, for monitoring, quality assurance, and service development purposes. Provide monthly, quarterly, and annual reports for stakeholders as required.

1. **Stakeholder Engagement and Communication**

Build and maintain positive working relationships with children, young people, parents/carers, and external stakeholders (including specialists, schools, and agencies) to ensure collaborative support for service users. Provide feedback on therapeutic outcomes when appropriate.

1. **Outreach and Promotion**

Undertake outreach work to promote the project and enhance the development of referral pathways, ensuring accessibility and clear communication of services to staff, children, parents, carers, and partner agencies.

1. **Integration with School and Parenting Approaches**

Ensure that therapeutic services align with and complement whole-school approaches and holistic parenting strategies, fostering a cohesive support system for children and families.

1. **Strategic and Operational Participation**

Attend and contribute to relevant strategic and operational meetings, as delegated, to support the continuous development and improvement of the service

**This job description is intended to provide a broad outline of the main duties and responsibilities only. The post holder will need to be flexible in developing the role in conjunction with their line manager.**

**The post holder may be asked to carry out any other delegated duty or task that is in line with their post.**

**Quality Assurance**

The Foundation works to the following quality standards and all staff contribute to the overall Quality Assurance Framework

* NICE
* BACP

**Personnel and Professional Development**

* To participate in regular professional supervision annual performance reviews, and attendance at team meetings and strategic planning days, when called upon to do so.
* To be responsible for own personal and professional development, to actively participate in identifying training needs and to be willing to undertake training where appropriate.
* To maintain knowledge and keep abreast of change in policy, practice and relevant legislation.

**General Responsibilities**

* To implement and adhere to all ADHD Foundation’s policies, procedures and Quality Systems to provide the highest standards of service delivery and development, meeting statutory requirements and best practice.
* To comply with GDPR & ADHD Foundation’s information governance and supporting policies including record management, information sharing and confidentiality.
* To conduct risk assessments and participate in risk management in accordance with the ADHD Foundation’s policies.
* To work in accordance with national child protection legislation and ADHD Foundation’s Safeguarding Policies - Child Protection and Vulnerable Adult Policies
* To contribute to income generation in line with the strategic and operational objectives of the ADHD Foundation, as appropriate
* To undertake any other reasonable duties as directed by the CEO that may reasonably fall within the scope of the post.

This job description will be reviewed regularly to ensure that an effective service is provided.

**Person Specification - Essential Criteria**

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| **Qualifications** |  |

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| * A relevant degree or professional qualification in Psychology, Counselling, Social Work, or a related field. | | |
| **Experience** |  |

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| * A minimum of 2 years’ experience working with children and young people with ADHD, Autism, or related neurodevelopmental conditions. * Experience providing therapeutic support (e.g., CBT, systemic therapy, psycho-education) to children and young people with ADHD, Autism, or other neurodiverse conditions. * Experience in using routine outcome measures (e.g., Goal-Based Outcomes, RCADS) to monitor progress and evaluate therapeutic interventions. * Experience in case management, including writing reports, reviewing case progress, and maintaining appropriate documentation * Experience working with families, schools, and external agencies to provide coordinated support   **Skills and Knowledge**   * Strong knowledge of ADHD, Autism, and related neurodevelopmental conditions, including effective therapeutic strategies * Excellent interpersonal and communication skills, with the ability to build strong working relationships with children, parents/carers, and external professionals * Ability to work independently and as part of a multi-disciplinary team, managing a caseload effectively and prioritising workload. * Understanding of safeguarding and child protection policies. * Knowledge of trauma-informed approaches in therapy.   **Personal Attributes**   * Empathetic and patient with a genuine desire to support the emotional and psychological well-being of children and young people. * Strong problem-solving and critical thinking skills, with the ability to adapt therapeutic strategies to meet individual needs * A growth mindset and openness to learning and adapting practices based on new evidence. * Ability to work flexibly and adapt to changing needs in a dynamic charity environment. * Full, clean UK driving license |

**ADHD Foundation Neurodiversity Charity is committed to creating a diverse and inclusive workplace.**

**We are proud to be an equal opportunity employer. We are committed to equal employment opportunity regardless of race, colour, ancestry, religion, sex, national origin, sexual orientation, age, citizenship, marital status, disability, or gender identity.**

**ADHD Foundation does not require disclosure to make reasonable adjustments. Please let us know how we can support you to work at your best.**